

NOTICE OF VACANCY
Alabama School of Fine Arts
Job Description

TITLE **Resident Assistant**

JOB GOAL	An RA is responsible for providing supervision of around 70 high school students between 7th and 12th grade
REPORTS TO	Residential Life Coordinator

Performance Responsibilities & Expectations:

- Duty coverage to sign students in and out of the dorm
- Host educational/recreational programs **monthly**
- Supervise, study hall and coed lounge
- Roll call at night
- Van runs for groceries and outings
- Supporting clean and safe community (weekly room and refrigerator inspections, nightly lounges and halls)
- Overnight duty in the dorms (one staff member for boys, one for girls)

Compensation:

- Free housing with a private room (communal bathroom and use of kitchen appliances in lounge areas)
- Free internet and cable
- Free meals from the cafeteria when school is in session
- Free parking at the Boutwell Parking Deck
- Stipend of 8,000 a year (disbursed over 12 months)

Applicant Requirements:

- Must be at least 21 years old with a valid driver's license
- Pass a background check.
- Education level is not a factor as long as they fit the criteria.
- Comfortable with working with young students and implementing dormitory policy.
- Prior experience in student housing or working with students preferred.

Service Term: Ten months. RAs are assigned shifts two weeknights and one weekend a month.

To apply:

Email Jamie Plott, Chief Financial Officer, at jplott@asfa.k12.al.us a resume and brief cover letter. Please only apply once for this position.